

## **2019-2020 Algebra 2 (Prep)**

### **Westside High School**

Teacher: Traci Anderson

Email: tanders6@houstonisd.org

Phone: (281) 920-8000 X 036229

Conference Time: 2<sup>nd</sup> period

Tutorials: Monday, Wednesday, & Thursday - first half of lunch or by appointment

#### **Materials Needed**

- **Large Spiral for notes**
- **Folder or Binder**
- **Loose leaf notebook paper**
- **Graphing paper**
- **Pencils and erasers**
- **Tissue Box**
- **Laptop**
- **TI 84 Calculator**

#### **Grading System**

- **70% of 6 weeks average = Major Grades**  
Tests—given according to 6 weeks calendar.
- **20% of 6 weeks average = Quiz Grades**
- **10% of 6 weeks average = Homework/Classwork Grades**

**Work must be shown to receive credit for all assignments, quizzes and tests.**

#### **Absent Policy:**

- Students are responsible for all missing assignments in a timely manner.
- Missed tests, due to an absence, are to be taken within three days.
- There's no make-up quizzes allowed. Missed quiz grades will be replaced by the unit test grade.

**If you are going to be absent due to school business**, notify the teacher in advance. On the day before your absence, ask the teacher for any worksheets that will be given during your absence. ALL work must be completed ON TIME. Attending tutorials is always recommended.

#### **Late Homework Policy:**

Late: 25 points off

Turned in before unit test: 50 points off

No late work will be accepted after the unit test.

**Retake Policy:**

- Only major grades are eligible for a retake.
- A student will be allowed **one** opportunity to retake an exam if he/she completes all the following: attend necessary tutorials, complete necessary homework, and/or complete test corrections.
- Retakes will only be given on designated days.
- If a student misses the retake date, he/she will not be given a second opportunity.
- Retake must be completed within the designated deadline.
- Retake dates are to be scheduled by the teacher and announced in class.
- Retakes are for grades below 75.
- Retakes are capped at 80.
- No retakes during classes or Saturday tutorials.

**Tutorials:**

Tutorials and opportunities to complete make-up work due to an absence will be held in my classroom during the tutorial times. Please make sure to sign in.

**Electronic Policy:**

- Students must bring their charged laptop to classes.
- Cell phones and other personal electronic devices should be out of sight and silenced.
- Cell phones and other personal electronic devices should not be charging during classes.

**Academic Dishonesty:**

Cheating, plagiarism, or copying the work of other students will receive a consequence according to the HISD Student Code of Conduct.

You are expected to follow all District Rules in class and adhere to the dress code at all times. I expect you to be prepared daily, be polite, and be on time.

Please fill out the following information and sign acknowledging that you have received and read the syllabus.

Student Name: \_\_\_\_\_ Period: \_\_\_\_\_

Student Signature: \_\_\_\_\_

1<sup>st</sup> Parent/Guardian Contact:

1<sup>st</sup> Parent/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell / Home / Work

\_\_\_\_\_ Cell / Home / Work

2<sup>nd</sup> Parent/Guardian Contact: (if applicable)

2<sup>nd</sup> Parent/Guardian Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell / Home / Work

\_\_\_\_\_ Cell / Home / Work

Parent/Guardian Signature: \_\_\_\_\_